



**WILMSLOW TOWN COUNCIL**  
**TERMS OF REFERENCE FOR THE COMMUNITY AND ORDER COMMITTEE**

1. The Community and Asset Committee ('the Committee') shall consist of the following:
  - (i) The Chair and Vice Chair of Council as ex-officio members.
  - (ii) Other members elected by the Council at the Annual Meeting of the Council or at any other time as agreed by the Council.
  - (iii) A quorum of the Committee will be a third or three whichever is the greater.
  - (iv) Meetings will usually be held on the third Monday of the month
2. The Committee will have the following principal objectives
  - To promote matters that positively impact retail and commercial activity in the town.
  - To initiate and/or support projects that promote the well being of the town or the community including any Town Council Community Events.
  - To ensure that the town is well presented to the residents and visitors by way of floral planters and festive lighting either by direct action or by working with community groups and the principal council.
  - To direct the handyman in prioritising maintenance issues and to lobby the principal council on environmental maintenance matters.
  - To promote matters of safety by maintaining good working relationships with the Police and with the CCTV monitoring service by way of an effective Service Level Agreement.
3. The Committee will appoint working groups to bring forward recommendations and to consult with professionals and third parties.
4. The Committee will appoint working groups to assist in the planning and delivery of Town Council Community Events.
5. The Committee will have delegated powers to incur expenditure against the budget cost centres listed below up to £2000 per project.
  - Street Scene
  - Events
  - Order and Safety
6. The Committee shall prepare budget recommendations for these cost centres for the future financial year when they meet in November each year.
7. The Committee shall provide a summary report of each meeting to the Council at the next practicable meeting of the Council. In making the report, the Chairman of the Committee, or other member of the Committee making the report, shall take the necessary steps to ensure that matters of a confidential nature are protected and if appropriate moving, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended, the motion that the Public and Press be excluded from the meeting due to the confidential nature of the business.